



**Alabama Society for Healthcare Executive Secretaries/
Administrative Professionals**

Revised: March 3, 2011

DATE	EVENT	TIME	LOCATION	SPEAKER
Christmas Luncheon Friday, December 3, 2010	Board Meeting Business Meeting/ Luncheon Adjourn	10:30am-10:45am 10:45am-11:00am 11:00am-1:30pm 1:30 pm	Shelby Baptist Medical Center Physician Center B/C/D	<u>Charitable Donation</u>
Board Conference Call	Annual Board Members Conference Call	3:00 p.m.	Conference Call	<u>AlaSHES/AP Board Members</u>
Spring Conference Friday, April 8, 2011	Board Meeting Business Meeting Break Educational Program Luncheon Program Con't Adjourn	8:30am-9:15am 9:15am -10:15am 10:15am-10:30am 10:30am-12:00pm 12:00pm-1:00pm 1:00pm-2:30pm 2:30pm	Huntsville Hospital	<u>Speaker:</u> Pat Swoope - Jackson Huntsville Hospital Director of Customer Service <u>Topic:</u> The Power of Excellence" <u>Topic:</u> "Give 'm the Pickle"
Summer Conference				Summer Conferences are Cancelled for 2010 and 2011 until further notice
Annual Meeting Thursday-Saturday September 8-10, 2011	Thursday, Sept 8th Board Meeting Registration Welcome Reception Friday-Sept. 9th Breakfast Program Lunch Program Continues Officer Installation/Dinner Saturday-Sept.10th Breakfast Program Business Meeting Meeting Adjourned	3:00pm-4:00pm 5:00pm-6:00pm 6:00pm-9:00pm 7:30am 8:30am-12:00pm 12:00pm-1:00pm 1:00pm-3:00pm 6:00pm 7:30 am 8:30 am-10:30am 10:30am-12:00pm 12:00 pm	Majestic Beach Panama City, FL	<u>Speaker:</u> Victoria Ashford Fearless Leading.com <u>Topic:</u> Developing the Fearless Leader & Most Valuable Professional In You!
Times are tentative and may be subject to change:				